



## Payors Authorization for Pre-Authorized Debit ("PAD") – Agreement

### Instructions:

1. Please complete all sections in order to make payments directly from your **Personal Chequing account**.
2. You must include a "VOID" cheque from a Chequing Account or the top portion of your statement from a Savings Account, Government Issued Photo ID and a Bill with the Current address matching the below(eg, Cable, Telephone, or utility). Your application cannot be processed without ALL the required information.

When the form is complete, submit via our toll free FAX at 1-888-259-2265, email (scanned) to [support@usemybank.com](mailto:support@usemybank.com), or mail to:

UseMyBank Services Inc.,  
7B Pleasant Blvd., Suite 1183,  
Toronto, Ontario M4T 1K2, Canada.

3. If you have any questions, please call 1-888-706-2265.

New Enrollment       Change in Authorization       Cancellation of Authorization      \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_  
Month / Day / Year

### Payor Information (Please print clearly)

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

NOTE: Please ensure you use the email address you have registered at UseMyBank. If you have not signed up as a member, please do so as this is now mandatory. Simply go to <https://www.usemybank.com/signup.asp> and follow the instructions. Please ensure the email address matches the email address you have registered.

Mailing Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month / Day / Year

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

By checking the box to the left, I/We agreed and consent to providing UseMyBank with the above information to do an Identity Verification. This process helps to protect you and UseMyBank against fraud by helping to ensure that the person submitting this application is really you. UseMyBank will request personal information required for PAD processing, such as name, address and date of birth. We will use the information you have supplied to access your consumer credit report. Note: If this box remains uncheck we will not be able to process your request.

### Pre-Authorized Debit (PAD) Account Information

Deposit Account:             Branch/Transit Number:

Financial Institution:  BMO  RBC  TD  CIBC  Scotia Bank  Desjardins (Select one only)

Branch Name: \_\_\_\_\_

Branch Address: \_\_\_\_\_

### Authorization

In this authorization, "you" and "your" refer to each holder of the PAD Account who signs this Form. Other terms have the meanings set out in the Pre-Authorized Payment Agreement. You authorize UseMyBank to debit the PAD Account for all amounts owed to us from time to time. You have read, understand and agree to the "Authorization for Pre-Authorized Debit ("PAD") – TERMS" of this "Payors Authorization for Pre-Authorized Debit ("PAD") – Agreement" which forms part of this Form.

I/We, the personal chequing account holder(s) signing below, authorize UseMyBank Services Inc., to debit my/our personal chequing account for the purpose of paying the UseMyBank Services account(s) as defined above. The debits may be processed at such times and in such amount as I/We may authorize. I/We warrant and guarantee that I/We have provided UseMyBank Services Inc., with all relevant information in respect of my/our chequing account and that all persons required to sign on the chequing account have signed this Authorization. I/We agree to waive any and all pre-notification requirements that may exist. This Authorization may be revoked on 15 days notice to UseMyBank Services Inc.

\_\_\_\_\_  
Signature of Account Holder

\_\_\_\_\_  
Signature of Joint Account Holder

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Date (Month / Day / Year)

\_\_\_\_\_  
Date (Month / Day / Year)

IF JOINT ACCOUNT, ALL AUTHORIZED SIGNATURES ARE REQUIRED.

Please direct any questions to UseMyBank Support Team at [support@usemybank.com](mailto:support@usemybank.com) or toll free at 1-888-706-2265 ext 1

Remember to include:

- Cheque marked "VOID" or the top portion of your statement from a Savings Account
- A copy of both sides of a Government issued Photo ID, Passport, or other Legal form of ID.
- A Bill with the Current address matching the above (eg, Cable, Telephone, or utility)